**NOMINATION FORM FOR THE 2024 COMMITTEE OF MANAGEMENT**

1. All committee positions will be declared vacant at the AGM (**Monday 23 October 2023 at Evesham Road Kindergarten, 75 Evesham Road, Cheltenham at 7:30pm**) and the Committee members for 2024 will be elected on the basis of nominations received.
2. As an incorporated association, Evesham Road Kindergarten requires a committee of management in order to operate.
3. Please consider volunteering your time and nominate yourself for one of the positions set out below. The committee meets on a monthly basis with members required to attend regularly. Position descriptions and the nomination form are available on our website.

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| --- | --- |
| **Executive Committee** | **General Committee** |
| * President * Vice President * Treasurer * Secretary | * Assistant Treasurer * Enrolment Officer * Maintenance Officer/Working Bee * Fundraising Officer * Grants Officer * Social Coordinator |
| **Supporting positions\*** |  |
| * Occupational Health & Safety (OH & S) Officer * IT Officer * Web Officer * Policy Officer * Assessment Officer * Fundraising Sub-Committee (3 positions) * Social Representative (1 for each group) |  |

\* Persons holding Supporting positions are non-voting, and are not required to attend monthly meetings. Please use the attached Nomination Form to nominate for a non-committee position.

1. Nomination forms must be returned to the kinder mailbox or posted to the attention of The Secretary, Evesham Road Kindergarten, 75 Evesham Road, Cheltenham VIC 3192, or emailed to [secretary@eveshamroadkinder.com.au](mailto:secretary@eveshamroadkinder.com.au) by no later than 13 October 2023.
2. Nomination forms for a committee position must be signed by you and two members of Evesham Road Preschool Association Inc (if you cannot arrange this, please contact Eve Li via [secretary@eveshamroadkinder.com.au](mailto:secretary@eveshamroadkinder.com.au)).
3. In accordance with the rules of Evesham Road Preschool Association Inc, if the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected. If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated shall be deemed to be elected and further nominations may be received at the AGM. If the number of nominations received exceeds the number of vacancies to be filled, a ballot will be held at the AGM at the direction of the committee.

**Evesham Road Preschool Association Inc**

**(Reg No: A0016244R)**

**2024 Committee Nomination Form**

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_wish to nominate for the position of

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

with the committee of Evesham Road Preschool Association Inc for 2024

OR

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

A Supporting position

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Member’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Member’s signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* A Member is a current 2023 3 or 4 year old family and / or an enrolment confirmed 2024 family.